



**Consortium of Neurology Program Directors (CNPD)
Meeting Minutes
Sunday, April 13, 2008
8:00 a.m.–11:00 a.m.
McCormick Place West
Room 190B
2008 AAN Annual Meeting – Chicago, IL**

Attendees (68): Ann H. Tilton, MD, FAAN, Annapurni Jayam-Trouth, MD, FAAN, Barney Stern, MD, FAAN, Blair Ford, MD, Brett Kissela, MD, Christopher Commichau, MD, Christopher Boes, MD, David Capobianco, MD, Gauri Pawar, MD, Helene Rubeiz, MD, Jasvinder P.S. Chawla, MBBS, MD, MBA, Jayne H. Martin, DO, Joel Morgenlander, MD, FAAN, Larry R. Faulkner, MD, Laurie Gutmann, MD, FAAN, Michael Guido III, MD, Patrick Reynolds, MD, Paul Schulz, MD, Perrin Pleninger, MD, Pierre Fayad, MD, Robert M. Pascuzzi, MD, FAAN, Sonja Potrebic, MD, PhD, Steven Lewis, MD, Walter S. Metzger, MD, FAAN, Seymour Gendelman, MD, FAAN, Alan H. Lockwood, MD, FAAN, Merrill Kanter Carolin, MD, Steven K. Feske, MD, David C. Preston, MD, Charles W. Brock, MD, Nicholas W. Stanek, MD, Hubert H. Fernandez, MD, FAAN, Amy C. Rauchway, DO, Deborah Young Bradshaw, MD, Rodger J. Elble, MD, PhD, FAAN, Scott A. Josephson, MD, Yuen T. So, MD, PhD, Jay C. Erickson, MD, PhD, Octavia B. Kincaid, MD, Renee D. Van Stavern, MD, Athena Ozment, Zachary N. London, MD, Sheryl R. Haut, MD, Kevin A. Kahn, MD, Mark E. Landau, MD, Mark A. Granner, MD, David P. Richman, MD, Mary Ann Mays, MD, Jonathan Hart McKinnon, MD, David Greer, MD, Kristin Boyd, Ann L. Mitchell, MD, Thomas M. Bosley, MD, FAAN, Christopher Skidmore, MD, Jonathan L. Carter, MD, David C. Spencer, MD, Perry K. Richardson, MD, Phillip L. Pearl, MD, Steven Vernino, MD, PhD, FAAN, William A. Tosches, MD, FAAN, Frederick G. Langendorf, MD, Brandy R. Matthews, MD, David W. Dodick, MD, John Corboy, MD, FAAN, Hugh B. McIntyre, Jr., MD, PhD, FAAN, Mitchell S. V. Elkind, MD, MS, FAAN, Efrain D. Salgado, MD, Rolla M. Shbarou, MD

Staff

Lucy Persaud Samaroo

Call to Order

Lori Ann Schuh, MD, CNPD Chair, called the meeting to order at 8:00 a.m. and welcomed everyone.

Minutes

The October 6, 2007, CNPD meeting minutes were approved as written.

ACTION: The CNPD approved the October 6, 2007, meeting minutes as written.

Introduce Staff Liaison

Lucy Persaud Samaroo, Program Manager, Education, was introduced as the CNPD staff liaison.

Neurology Residency Review Committee (NRRC)

Ronald M. Kanner, MD, FAAN, NRRC Chair, provided an update from the NRRC on the proposed changes to Neurology Program Requirements.

Additional examples of scholarship include participation in research, publication and presentation at national and regional meetings, preparation and presentation of neurological topics at educational conferences and programs, organization and administration of educational programs, and review activities and quality of care programming.

Residents must regularly attend seminars and conferences, attend one national professional conference, demonstrate six core competencies in five clinical settings: critical care, neuromuscular, ambulatory, degenerative, child, and have at least three evaluators.

The new basic science description states that the program must provide experience and have a method of measuring competency in the basic sciences on which clinical neurology is founded, including neuroanatomy, and the basic science component should be explicitly described and specific goals and objectives must be developed.

The proposed changes to the program requirements will be discussed at the May, 2008 Meetings. Changes will be posted for review and comment.

American Board of Psychiatry and Neurology (ABPN)

Larry R. Faulkner, MD, ABPN Executive Vice President, provided an update from the ABPN.

Program directors are asked to remind their residents to submit their licenses by December 15, 2008.

All programs are encouraged to sign up for the ABPN preCERT™ Credentialing System. This is a new system that is designed to assist training program directors and residents prepare for credentialing prior to Board certification. The new system allows directors to build and track residents' progress, including clinical skills evaluations, in preparation for graduation and application to the Board for certification. The system also facilitates communication between ABPN and training programs by allowing electronic notifications to and from programs and/or individuals regarding Board examinations and credentialing requirements. Utilizing this system will eliminate the need for training program directors' letters documenting their residents' rotations, experiences, and graduation dates. Residents will be able to update personal information and view their training progress.

Sample letters for the residency training credentialing process can be found on the ABPN website at www.abpn.com/training_programs.htm.

It was requested that the ABPN develop a brief (1 page) document for the CNPD and CNRF of the 10 most common errors made in applying for ABPN Certification. The ABPN will develop and circulate this document to aid residents and program directors.

ACTION: The ABPN will develop and circulate a document for CNPD reference of the ten most frequent errors in applying for ABPN Certification.

Association for University Professors of Neurology (AUPN)

Joel C. Morgenlander, MD, FAAN, AUPN Graduate Medical Education Committee Chair, provided an update from the AUPN.

In September 2008 program coordinators will for the first time be able to take a certifying exam. Additional information can be found on the Training Administrators of Graduate Medical Education website at tagme.org/.

The adult neurology Match continues to be successful. The issue of pre-match contracts to graduates of international medical schools was discussed. After some discussion of this issue, the AUPN will distribute a survey to all programs to determine the desire of programs to have the NRMP track neurology residency programs which offer pre-match contracts.

National Resident Matching Program (NRMP) Update

Laurie S. Curtin, PhD, NRMP Associate Director, provided an update from the NRMP. In addition to the Match for first and second year residency positions, the NRMP conducts matches for advanced residency or fellowship positions. Those specialty matches occur throughout the year and each requires its own registration process with the NRMP. Fellowship positions generally begin in July. Additional information can be found on the NRMP website at www.nrmp.org/.

Evidence-Based Medicine Tool Kit Update

Michael Glantz, MD, FAAN, provided an update on the progress of the toolkit. The project concept is to instill the habit of critical appraisal into residents, to integrate the principle of EBM and the application of AAN guidelines into resident education, and ultimately, to fundamentally alter neurology practice (“culture change”).

Program directors should get involved because it will improve clinical, research and teaching skills in residents, access to products which will demonstrate completion of ACGME core competencies, access to products which will provide CME, and access to products which will qualify for maintenance of certification.

Program directors are encouraged to sign up for a two-day EBM training session. Dates available include September 19-20, 2008, January 9-10, 2009 or May 15-16, 2009. Implementation of the EBM program at institutions can begin in late fall/early winter of 2008 and conclude by August 2009. An optional opportunity to get involved is to help with on-going assessment, improvement, and dissemination of the program. All costs will be covered by the AAN. Program directors interested in signing up should contact Sarah Tonn, Quality Improvement Senior Manager, at stonn@aan.com.

Residency In-service Training Exam (RITE)

Frederick G. Flynn, DO, FAAN, Residency Examination Subcommittee (RES) Chair, provided an update. Over two thousand examinees registered to take the 2008 RITE. The results from the survey sent to program directors to determine if the exam should be conducted on-line, indicated that most program directors would favor a web-based exam.

Dr. Flynn stressed that the RITE is a self-assessment tool designed to gauge knowledge of neurology and neuroscience, identify areas for potential growth, and provide references and discussions for each. The RITE is not designed to be a certifying or qualifying examination, and its use in that manner is vigorously discouraged by the AAN.

United Council for Neurologic Subspecialties (UCNS) Update

Leslie A. Morrison, MD, UCNS Chair, provided an update. The mission of the UCNS is to provide for accreditation and certification with the goal of enhancing the quality of training for physicians in neurological subspecialties and the quality of patient care. Principal objectives are membership, program accreditation, and examination and certification. The UCNS offers membership in two categories: Independent Board (IB) and Neurological Subspecialty Area (NSA). Program directors are encouraged to visit the UCNS website at www.ucns.org for more information.

AAN Partners Program

Kelly Lawton, AAN Enterprises, Inc. (AEI), New Business Development Manager, informed the CNPD of medical malpractice insurance called The Neurologists' Program, a new member benefit. Information can be found at www.tnpinsurance.com. The CNPD is encouraged to contact Ms. Lawton at klawton@aan.com for questions about AAN partners programs.

Consortium of Neurology Residents and Fellows (CNRF) Update

Christopher M. Nolte, MD, CNRF Chair, provided an update on the activities of the CNRF. One of the aims of the CNRF is to increase awareness of the CNRF. The CNRF executive committee will be exploring the development of a web forum on the CNRF webpage.

Graduate Education Subcommittee (GES) Update

John Corboy, MD, FAAN, GES Chair, provided an update from the GES. This year's resident luncheon was well attended. Steven Galetta, MD, FAAN, served as the keynote speaker for the luncheon. The Residents and Fellows Career Forum and Reception is expected to be well attended. Dr. Corboy indicated that most program directors would support residents and program directors RRC requirement to have them attend a national meeting.

CNPD Workgroup Updates

Portfolio Work Group

The CNPD agreed that development of a portfolio should not be pursued since the ACGME is backing away from its initial intent to require all programs to use the ACGME portfolio. The CNPD however would like the workgroup to develop a minimal set of tools to be used in a portfolio. Staff will set-up a conference call with the workgroup to discuss this.

ACTION: Staff will set-up a conference call with the Portfolio Work Group to discuss developing a minimal set of tools to be used in a portfolio.

Program Director Award Work Group

The CNPD was in favor of pursuing the award. The workgroup will finalize the award proposal, the application as well as the policies and procedures information. These materials will be reviewed the CNPD Executive Committee, then forwarded to GES. The final materials will be submitted to the Education Committee in June for review and approval. If approved there it will be sent to the AAN Board for approval.

ACTION: The Program Director Award Work Group will finalize the award proposal, the application as well as the policies and procedures information and will submit to the Education Committee in June for review and approval.

Website Work Group

The workgroup agreed that the CNPD website has all the necessary content however the navigation needs to be looked at. The action item requesting CNPD input regarding removal of the password requirement for the Core Competencies Tools Webpage was discussed. The CNPD agreed that the password requirement should be removed.

ACTION: Staff will have the password requirement removed from the Core Competencies Tools Webpage.

Consortium Activities – Present and Future

Dr. Schuh informed the CNPD that two surveys regarding fellowship directors and child neurology directors have been approved by the GES and will be submitted via the AAN survey process.

New/Old Business

No new old or new business was discussed.

Adjourn

After hearing no new or old business Dr. Schuh adjourned the meeting at 11:45 a.m. The next meeting of the CNPD will take place on September 20, 2008, at the ANA Annual Meeting in Salt Lake City, UT. Additional details will be communicated to the CNPD.

Informational items included in the agenda were: the CNPD executive committee roster, CNPD bylaws and Educational Research Grant Request for Proposals.

Respectfully submitted by:

Lucy Persaud Samaroo, Program Manager, Education

May 27, 2008