



**Consortium of Neurology Clerkship Directors (CNCD)
General Business Meeting Minutes
Saturday, April 9, 2011 ~ 3:30 pm-5:00 p.m.
Hawaii Convention Centre
Honolulu, Hawaii**

Attendees

Daniel Menkes, MD, FAAN; Chair

Total Attendees: 30

Staff

Nancy Poechmann, Program Manager, Education

Meeting Notices and Agendas

Meeting notices and electronic agendas were distributed to all meeting attendees prior to the meeting.

Call to Order

The meeting was called to order at approximately 3:30 pm by Dr. Menkes.

Minutes

The attendees reviewed the April 10, 2010, minutes. No revisions were noted.

MOTION: To accept the minutes of the April 10, 2010, CNCD meeting as submitted.

Motion approved.

Clerkship Director Awards

Dr. Ali presented the first ever Clerkship Director Innovation Award to Dr. Menkes and the first ever Clerkship Director Award to Douglas Gelb, MD, FAAN.

Undergraduate Education Subcommittee (UES) Update

Dr. Ali gave an update on UES. UES will discuss requests from international medical schools to start SIGN chapters (currently, SIGN is limited to US and Canadian medical schools).

Alliance for Clinical Education (ACE) Update

The neurology perspective in an ACE article titled "Expectations of and for Clerkship Directors" was provided by Dr. Gelb. A link to the article will be posted on the CNCD web page.

Clerkship Work Groups

The Clerkship Director Survey Work Group is meeting at 1:00 pm on Monday, April 11, to finalize the survey questions.

Why Do Students Choose Neurology Work Group – Jonathan Carter, MD, work group leader, announced that the poster will be presented on Wednesday, April 13, 2011.

Tracey Milligan, MD, reported that the Curriculum Work Group is integrating the neuroscience and Clerkship Core Curriculum.

Clerkship and Program Directors' Conference Feedback

This year's interactive focus was well received.

CNCD Web Forum

The CNCD Web Forum on AAN.com is available as a place for Clerkship Directors to communicate with each other about issues affecting undergraduate medical education neurology clerkship programs, share insights into clerkship management, and discuss controversial issues that challenge the undergraduate medical education environment. Access the forum at: <http://www.aan.com/forums/forum/index.cfm?forumid=11>

MedEd Portal

Dr. Milligan reported that MedEdPORTAL (www.aamc.org/mededportal), a free peer-reviewed publication service and repository for medical and oral health teaching materials, assessment tools, and faculty development resources provided by the Association of American Medical Colleges (AAMC) in partnership with the American Dental Education Association (ADEA), is revamping its site. There is limited neurology information on the site.

Association of University Professors of Neurology (AUPN) Update

Dr. Milligan reported that the AUPN Boot Camp for Clerkship Directors was held Saturday, April 9, 2011, prior to the CD/PD Conference. Because of the time difference in Hawaii, the early morning meeting worked well. It was suggested to offer it as a dinner meeting at the 2012 Annual Meeting in New Orleans. Twenty Clerkship Directors attended. Speakers were Dr. Milligan, David Lee Gordon, MD, FAAN, FAHA, and Ramadevi Gourineni, MD.

General Announcements

- 2012 Annual Meeting Course Proposals are due May 12, 2011.
- Proposals for Integrated Neuroscience Sessions are due May 20, 2011.
- Education Research Grant applications are due August 15, 2011.

New Business

UES and CNCD are looking to develop online neurology clinical cases for medical students. Dr. Milligan reported that she and Dr. Ali have been in discussion with iInTIME - The Institute for Innovative Technology in Medical Education, which has developed cases for other specialties. iInTIME is submitting a proposal to UES outlining the details of the proposed collaboration. If the proposal is approved by the AAN, there will be a need for Clerkship Directors to get involved to help develop the cases. Institutional subscriptions range from \$69-\$139. Dr. Milligan will ask if schools that help develop cases will receive a discounted rate.

MOTION: To support the concept of the iInTIME project. Motion approved unanimously.

Several Clerkship Directors expressed an interest in assisting iInTIME in developing cases.

Next Meeting

April 21, 2012, in New Orleans, LA.

Adjourn Meeting

The CNCD meeting was adjourned at 5:00 pm.

Respectfully submitted by:

Nancy Poehmann, Program Manager, Education