

# Instructions for ePoster Presenters

**Deadline for uploading ePosters: March 17, 2021 (11:59 pm CT)**

## Technical specifications for ePosters:

Please submit your ePoster as a **PDF file in landscape orientation**. You may use a template for guidance that can be downloaded [here](#).

- **File Format: .PDF file** - 1 page is recommended, although you may include up to a maximum of 5 pages.
- **Orientation:** Please create your document in PowerPoint in **Landscape Layout 16x9**.
- Save as a **PDF file**.
- Font types: Arial, Calibri, Verdana, Times New Roman, or Helvetica fonts are recommended; fonts outside these recommendations may cause readability issues.
- Font size: 11 points or larger.
- Hyperlinks, animated images, animations, and videos are not permitted.
- QR Codes may be included.
- Images and tables: **at least 200 dpi** for your images and tables. Good picture quality is essential.
- When inserting images, photos, tables, etc., use copy-paste. Do **not use embedded documents**.
- Do **not** use **Header and Footer**.
- Avoid overlapping objects and layers. Only the final view/status will be visible.
- When saving your PDF please do not use symbols or special characters (**i.e., +/@/ü**) in the file name.
- File size: Less than **120 MB**.

## Recording your MP3 audio file for your ePoster:

You are encouraged to include a short 3-5 minute audio recording to accompany your ePoster.

For instructions on how to record a short audio file for your ePoster, [click here](#).

In case you encounter any difficulties with the format, please contact us at [AAN2021abstracts@kenes.com](mailto:AAN2021abstracts@kenes.com).

## How can I secure my ePoster presentation when it is online?

The copying and recording of content presented is prohibited. Presenters are encouraged to indicate in their presentations that content presented shall not be shared or copied.

To aid in this, a digital graphic image may be incorporated in the poster.



## Interaction with ePoster Presenters:

ePoster presenters have the option to include a URL link to their own online personal e-meeting rooms (via Zoom, GoToMeeting, WebEx, Microsoft Teams, etc.) or institutional e-meeting rooms together with their

availability, where they can then meet other attendees for interaction and discussion. You can create free Zoom meeting rooms here: <https://zoom.us/>. The presenter takes responsibility for these third-party links and 2021 AAN Annual Meeting is unable to monitor them.

**Ratings:**

Viewers can use stars to rate ePosters for subsequent viewers.