The American Academy of Neurology (AAN) is developing a Work Group to develop quality measures on concussion.

The Work Group will review guidelines and existing measure related to concussion and draft process and outcome measures where there are gaps in care. Draft measures will be discussed and finalized via a virtual meeting series. Applicants must be available to participate in a series of conference calls and 90-minute virtual meetings. The number of conference calls and virtual meetings, dates, and times will be based on the amount of material to review and work group member availability.

To be considered for the work group, please complete the following and submit to Erin Lee at elee@aan.com by October 6, 2017:

- [AAN Nomination and Conflict of Interest Form](mailto:elee@aan.com) (All potential conflicts of interest are resolved in accordance with the AAN’s Policy on Conflicts of Interest as described in the 2014 AAN Measurement Manual).
- Current Curriculum Vitae (10-page maximum).
- A letter of interest highlighting quality improvement, guideline, quality measures, and/or leadership experience.

Measure Development Work Group responsibilities:

- Review guidelines, measures, and additional published literature pertinent to the topic.
- Develop quality measures that address desired outcomes and gaps in care.
- Develop supporting materials to assist providers in measure implementation.

This project will not have a designated leadership team, and as a result, all work group members seated will share in an equal division of measure specification and writing responsibilities. Work Group members must:

- Provide timely responses in advance of deadlines to requests for information, reviews, or edits.
- Assist equally with other work group members on the development of process and outcome quality measures.
- Attend virtual meeting series.
- Review and respond to public comments.
- Develop an executive summary manuscript for publication.

If you have questions or concerns, please contact Erin Lee at 612-928-6020 or elee@aan.com. The Work Group applicants will be reviewed by the Quality and Safety Subcommittee and final decisions will be made in October. This work group will be smaller in size with roughly 8-10 members; not all who apply will be accepted. Individuals who are unable to commit to volunteering approximately 20 hours (over several months) should not apply.