Consortium of Neurology Clerkship Directors (CNCD)
General Business Meeting Minutes
Saturday, April 21, 2012 ~ 4:00 pm-5:30 p.m.
Morial Convention Center
New Orleans, LA

Attendees
Daniel Menkes, MD, FAAN; Chair
Total Attendees: 31

Staff
Nancy Poechmann, Program Manager, Education

Meeting Notices and Agendas
Meeting notices and electronic agendas were distributed to all meeting attendees prior to the meeting.

Call to Order
The meeting was called to order at approximately 4:00 pm by Dr. Menkes.

Minutes
The attendees reviewed the April 9, 2011, minutes. No revisions were noted.

  MOTION: To accept the minutes of the April 9, 2011, CNCD meeting as submitted.
  Motion approved.

Clerkship Director Awards
Dr. Menkes presented the 2012 Clerkship Director Innovation Award to Dr. David Lardizabal and the 2012 Clerkship Director Teaching Award to Dr. Douglas Gelb. Dr. Lardizabal gave an overview of his innovations.

It was suggested that the awards be distributed at the CD/PD Conference instead of the CNCD meeting and that the recipients briefly address the attendees. It was also suggested that the award recipients participate in the following year’s Educational Tools portion of the CD/PD Conference.

Undergraduate Education Subcommittee (UES) Update
Dr. Ali gave an update on UES. UES has requested that the AAN provide an institutional fee for the medical student NeuroSAE. The Clerkship Director Guidebook from the Alliance for Clinical Education (ACE) will be available soon. UES is developing a letter that will be sent to Deans regarding requiring a 4-week neurology clerkship in the 3rd year of medical school. The American Neurology Association (ANA) and the Association of University Professors of Neurology (AUPN) will be asked to co-sign the letter. UES is working with InTIME - The Institute for Innovative Technology in Medical Education, regarding developing online neurology clinical cases for medical students.

Alliance for Clinical Education (ACE) Update
Dr. Carter provided an update on ACE. He attended the ACE meeting at the AAMC meeting in November 2011. ACE is developing a position statement regarding recommendations for the 4th year of medical school which will identify discipline-specific recommendations for the structure of the senior year, essential courses or topics for a fourth year curriculum, ACE recommendations for fourth year curriculum, and accreditation standards relevant to the fourth year curriculum. The Guidebook for Clerkship Directors, 4th Edition, will be available soon.

Clerkship Work Groups
The Clerkship Director Survey Work Group – Dr. Carter reported that there has been a 56% response rate so far. The deadline to respond is April 26, 2012. When complete, the survey final report will be shared with Clerkship Directors and posted on the CD web page.
Neuroscience Curriculum and Clerkship Core Curriculum Work Group – In Dr. Lisa Merlin’s absence, Dr. Holli Ann Horak reported that the Work Group is integrating the neuroscience curriculum and the clerkship core curriculum and have the objectives of both synchronized. The Work Group may be adding some core competencies objectives.

Clerkship and Program Directors’ Conference
Dr. Menkes reminded everyone to complete their conference evaluations in order to receive their CME. Ideas for 2013: accreditation process for Neurology Review Committee (NRC) of the Accreditation Council for Graduate Medical Education (ACGME); or how to teach the teachers. Clerkship Directors are encouraged to submit additional ideas.

CNCD Web Forum
The CNCD Web Forum on AAN.com is available as a place for Clerkship Directors to communicate with each other about issues affecting undergraduate medical education neurology clerkship programs, share insights into clerkship management, and discuss controversial issues that challenge the undergraduate medical education environment. Access the forum at: http://www.aan.com/forums/forum/index.cfm?forumid=11

Association of University Professors of Neurology (AUPN) Update
Dr. Poncelet reported that the AUPN Boot Camp for Clerkship Directors will be held Sunday, April 22, 2012, at the Hilton Riverside New Orleans. Twenty-six Clerkship Directors are registered.

New Business
Attendees discussed the issue of neurology not being considered a “core curriculum” and how clerkship directors can change that attitude. It was suggested that clerkship directors get involved in their medical schools and serve on curriculum committees to advocate for a 3rd year clerkship. Dr. Ali reported that the LCME advised him that US schools are in favor of having neurology as a core curriculum but that Canadian schools are not in favor. The UES is sending a letter to Deans encouraging a 3rd year clerkship.

Dr. Daniel Kremens (Jefferson) indicated he was successful in getting the 4th year, 4-week clerkship moved to the 3rd year. He found an ally in internal medicine who was willing to switch clerkships.

Dr. Ann Poncelet suggested that clerkship directors work on curriculum to build credibility and that they emphasize to their Deans that a neurology clerkship is important to a well-rounded general practitioner.

Announcement of New Chair
Dr. Carter was introduced as the incoming Chair of the CNCD for 2012-2014. The Chair-Elect election results will be announced soon.

Acknowledgement of Outgoing Chair
Dr. Carter presented Dr. Menkes with a certificate of appreciation for his service as Chair of the CNCD from 2010-2012.

Next Meeting
March 16, 2013, in San Diego, CA.

Adjourn Meeting
The CNCD meeting was adjourned at 5:00 pm.

Respectfully submitted by:
Nancy Poechmann, Program Manager, Education